

Crown Fortune Properties, Inc.

468 Green Street, San Francisco, CA 94133 | (415) 362-1900 | Fax (415) 362-0360

APPLICATION TO RENT AND RENTAL DEPOSIT

Please Note That Applications Will Not Be Processed Unless We Receive:

- A completed and signed application for each occupant above 18 years of age
- A copy of a valid driver's license or government issued identification from each applicant
- An application fee of \$25 per applicant payable in cash or to "Crown Fortune Properties, Inc."
- Completed Landlord Verification Form
- Completed Employment Verification Form *OR* Offer Letter *OR* Paycheck Stubs
- Other information as reasonably requested by Crown Fortune Properties, Inc.

FOR OFFICE USE ONLY	
LT	_____
LS	_____
R	_____ SD _____
PK	_____ PD _____

CHECK HERE IF APPLICANT IS COMPLETING APPLICATION AS A CO-SIGNOR

PLEASE COMPLETE APPLICATION IN FULL

Property information

Application to rent property at _____ Apt # _____ ("premises")

Desired move-in date _____

Applicant information

Name: _____

Soc.Sec.# _____ Drivers lic.# _____ State _____

Date of Birth _____

Phone # Home _____ Work _____ Cell # _____

Email Address _____ @ _____

Current Address _____

City/State/Zip _____

Current Rent _____ How long at current address? _____

Name of Landlord/manager _____ Phone# of Landlord/manager _____

Reason for leaving _____

Additional Info

Name(s) of all other prospective occupant(s) _____

Have you ever been evicted? Yes ___ No ___ Have you ever broken a lease? Yes ___ No ___ Have you ever filed for Bankruptcy? Yes ___ No ___

If yes, please explain _____

Do you have any pets? (number and type) _____

(NOTE: Lessor does not and will not accept any applicants with pets that are considered vicious or aggressive by nature, including but not limited to dogs such as pit-bulls, presa canarios, rottweilers, dobermans, etc., or other animals such as rattlesnakes, etc.)

In case of emergency, notify _____ Relationship _____

Address _____ Phone _____

Employment Info (If you have held the position for less than 2 years, you may be required to provide employment info from your previous employer.)

Current employer _____ Name of Supervisor _____

Position or Title _____ Gross Income _____ per _____

Length of employment _____

Employer's address _____ Phone # of employer _____

Additional Income (explain) _____

Comments: _____

FAX TO 415-362-0360

CO-Applicant information

Name: _____

Soc.Sec.# _____ Drivers lic.# _____ State _____

Date of Birth _____

Phone# Home _____ Work _____ Cell # _____

Email Address _____ @ _____

Current Address _____

City/State/Zip _____

Current Rent _____ How long at current address? _____

Name of Landlord/manager _____ Phone# of Landlord/manager _____

Reason for leaving _____

CO-Applicant Additional Info

Have you ever been evicted? Yes ___ No ___ Have you ever broken a lease? Yes ___ No ___ Have you ever filed for Bankruptcy? Yes ___ No ___

If yes, please explain _____

Do you have any pets? (number and type) _____

(NOTE: Lessor will not accept any applicants with pets that are considered vicious or aggressive by nature, including but not limited to dogs such as pit-bulls, presa canarios, rottweilers, dobermans, etc., or other animals such as rattlesnakes, etc.)

In case of emergency, notify _____ Relationship _____

Address _____ Phone _____

CO-Applicant Employment Info

(If you have held the position for less than 2 years, you may be required to provide employment info from your previous employer.)

Current employer _____ Name of Supervisor _____

Position or Title _____ Gross Income _____ per _____

Length of employment _____

Employer's address _____ Phone # of employer _____

*If you have held the position for less than 2 years, you may be required to provide employment information from your previous employer.

Additional Income (explain) _____

Applicant has deposited the sum of \$ _____ as a non-refundable good faith deposit on the Premises. The deposit is evidenced by: Personal Check Cash Money Order/Cashiers' Check. The executed lease or rental agreement will require additional sums to be paid, as security deposit, rent or for other purposes. If the Application to Rent is approved, the deposited sums shall be applied to the total sums due upon execution of a lease or rental agreement. These sums are estimated below. Only if the Application to Rent is not approved shall the deposit shall be returned to the Applicant.

ESTIMATED SUM DUE PRIOR TO OCCUPANCY: Rent \$ _____ Security Deposit \$ _____ Parking \$ _____
(To be completed by building manager) Other Deposits \$ _____ TOTAL \$ _____

I hereby authorize Crown Fortune Properties, Inc. to verify the above information and obtain either a consumer or investigative credit report or any other type report they deem necessary. I authorize any and all grantors of credit or previous and current landlords to release any or all information. If we rent or lease said property we further authorize any future credit reports that owner or agent deem necessary. I understand that the \$25 per applicant screening fee for verifying this rental application (\$8.95 for Credit Report, \$16.05 for processing) is not a deposit or rent, and will not be applied to future rent, or refunded, even if this application to rent is declined for any reason, which may included acceptance of another more qualified applicant even through we may not have any negative marks. Applicant(s) understand(s) and agree(s) that the landlord may terminate any rental agreement entered into for any misrepresentation made above. Credit report is available to applicant only through the credit-reporting agency. The information on this application is true and correct to the best of my knowledge.

Applicant Signature _____ Date _____

Print Name: _____

CO-Applicant Signature _____ Date _____

Print Name: _____

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LANDLORD VERIFICATION REQUEST

Dear Previous Landlord:

This letter authorizes you to provide information regarding my length of residency and rental payment history to the Management office of Crown Fortune Properties, Inc., 468 Green Street, San Francisco, California, 94133.

I would appreciate your returning this form to the Crown Fortune Properties management office by faxing it to (415) 362-0360 at your earliest convenience.

(To Be Completed by Applicant)

Name of Applicant (Print)

Current Address & Apt. Number

Signature of Applicant

Date

Present Landlord

Telephone Number

Address of Apartment for Which Applicant is Applying: _____

To Be Completed By Landlord

Length of Residency: _____

Monthly Rental Amount: _____

\$ _____

Payment Pattern (Circle One):

On Time

Sometimes Late

Always Late

Would You Rent to Him/Her Again? (Circle One)

Yes

No

Authorized Signature: _____

Print Name: _____

Date: _____

Comments: _____

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EMPLOYMENT VERIFICATION REQUEST

Dear Employer:

An application has been made by the below named applicant for tenancy in a building managed by Crown Fortune Properties, Inc. The applicant has indicated that he/she is employed by you, and we would appreciate it if you would confirm this employment in the space provided below. The confirmation is for the confidential use of Crown Fortune Properties.

Signature of Applicant _____

Name of Applicant _____

Address of Apartment for Which Applicant is Applying: _____

Name/Address of Applicants Employer _____

Contact Person _____ Phone _____ Fax _____

To Be Completed By Employer

Present Position/Title _____ Length of Employment _____

Present Rate of Pay: \$ _____ per Month / Year (Circle One)

Additional Compensation: Actual Amounts Received During Past 12 Months:

Overtime \$ _____ Commissions \$ _____ Bonus \$ _____

Probability of Continued Employment _____

Other Remarks _____

The above is furnished to you in strict confidence in response to your request.

Signature of Employer _____ Date _____

Name _____ Title _____

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